

# **CARBON COUNTY BOARD OF COOPERATIVE HIGHER EDUCATION SERVICES**

## **Board Minutes**

The Carbon County Board of Cooperative Higher Education Services (BOCHES) held its regular monthly meeting on January 26, 2023, at 4:00 p.m. in Rawlins, Wyoming.

### **Roll Call**

Board members present: Pam Thayer, Matt Feldmann, and Rick Greene, and via phone: Mike Mann.

Others present: Jennifer Moore, Shelly Collier, Karen Webster, Cory Hudson, Brandon Taylor, and Via Zoom: Ryanne Mikesell, and Roberta Corson.

### **Agenda**

Pam Thayer made the motion to accept the agenda with the executive session removed. The motion was seconded by Rick Greene and passed.

### **Public Comments, Presentations & Reports**

None

### **Consent Agenda**

Rick Greene made the motion to approve the minutes for the December 15, 2022 meeting, Treasurer's Report, and Accounts Payable for January 2023. The motion was seconded by Pam Thayer and passed.

### **Executive Session**

None

### **Action Items**

- A. Rick Greene made the motion to keep the board organization the same as it was in 2022. Matt Feldmann as Chair, Mike Mann as Vice Chair, Pam Thayer as Treasurer, Rick Greene as Clerk, and Nick Kourbelas as Western Representative for 2023. The motion was seconded by Pam Thayer and passed.
- B. Pam Thayer made the motion to have the Bank of Commerce, RNB State Bank, and Wyoming Government Investment Fund designated as 2023 depositories of record for the Board of Cooperative Higher Education Services. The motion was seconded by Rick Greene and passed.
- C. Rick Greene made the motion to have the Rawlins Times, Rock Springs Rocket Miner, and Snake River Press be designated as 2023 newspapers or record for the Board of Cooperative Higher Education Services. The motion was seconded by Pam Thayer and passed.
- D. Pam Thayer made the motion to have William MacPherson of MacPherson and Thompson be designated as 2023 attorney of record for the Board of Cooperative Higher Education Services. The motion was seconded by Rick Greene and passed.
- E. Rick Greene made the motion to have Alexandra Wilkinson, CPA, from Porter, Muirhead, Cornia & Howard be designated as the 2023 auditor of record for the Board of Cooperative Higher Education Services. The motion was seconded by Pam Thayer and passed.

### **Discussion**

None

### **Directors Report**

Jennifer let the board know that the semester has started off great. Woods students are working on individual projects as well as a greenhouse for Boys and Girls Club, bookshelves for the RHS library, and they engraved 35 charcuterie boards for Rawlins DDA's upcoming fundraising event.

Welding has also been working on the greenhouse and working with the golf course on replacing two sets of tee markers using the plasma cutter. Auto students are working on numerous vehicles and are in the middle of the car raffle. CCHEC partnered with the hospital and public health to hold a mandatory student/parent meeting for all C.N.A and Phlebotomy students. This meeting was to help streamline the paperwork that needs to be done for students to have lab and clinical experience at MHCC. The meeting went well, and it was a good collaboration with our partners.

WYDOT Engineers presented to our students today and there are plans being arranged to tour the WYDOT facility.

Jennifer will be traveling next week with the Leadership Carbon County class to Cheyenne for Legislative Session Day. Education Day is February 16<sup>th</sup> and CCHEC will be hosting and sharing all the wonderful educational opportunities available in Carbon County.

Jennifer congratulated Ryanne Mikesell for receiving her Certified Program Planning Certificate with the Learning Resources Network.

Lastly, Jennifer mentioned that a UW representative will be here to talk about community resilience conversations with community members on February 9<sup>th</sup>.

### **Staff Reports**

Shelly reported on the 2022-2023 Carbon County tax income, CCHEC received 73% of our estimated taxes compared to 63% by January 2022. CCHEC received 75% of our Sweetwater County Tax income compared to 51% by January 2022. Shelly and Jennifer are beginning the budget process for 2023-2024.

Jennifer reported on Community Engagement: We had a painting class last Thursday and another being planned for spring. Upcoming classes include Welding, Getting Ahead and CPR. The adult Certified Nursing Assistant class is full this semester.

Cory's report for Student Services is attached to the minutes.

Ryanne reported that they have been busy. They had Life and Times class and GPS Basics, Stop the Bleed and Memoir Writing classes this week. Auto classes and resume building and interviewing will be postponed till February. LSRV will be participating in Random Acts of Kindness and during Valentine's Day they will have homemade turnovers for the community. Upcoming classes to watch for will be on painting techniques, home buying, diabetes management, and healthy relationships. Ryanne would like to put together a suicide prevention class and Jennifer said Ryanne could reach out to Tracy Young for suicide prevention classes and needs.

### **Board Comments**

Pam asked Jennifer if JT was able to get the WyoTech tour set-up. Jennifer said it was set for January 12<sup>th</sup>, but because of weather was cancelled. It is being rescheduled. Pam announced that the rPlus Hydro will be starting up out by Seminoe. They will provide 40 full time positions and will bring in millions in revenue to the county. They will be using Rocky Mountain Power transmission lines.

Mike said in light of the 5 tragic young lives lost please be safe on the Highway.

Matt talked about the empty clinic building next to our current building in Baggs. He thought it might be a good option to move to, but after touring the building it was decided that it would not be a good option, it will require a lot of work and a lot of money to get it usable. There is another option that we might be able to lease, it's a 2 car shop building that might work for automotive

classes in Baggs. Shelly mentioned that it could be used for more than just auto classes. It's owned by the health care district. Jennifer thought our best option might be to add to or update our current building.

**Next Board Meeting Date**

The next meeting is scheduled for Thursday, February 23, 2023. This meeting will be at 4:00 p.m.

**Adjournment**

Rick Greene made the motion to adjourn. The motion was seconded by Pam Thayer and passed.

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Matt Feldmann, Chairperson

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Rick Greene, Clerk

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Karen Webster, Executive Assistant

Student Services Report  
BOCHES BOARD MEETING  
January 26<sup>th</sup>, 2023

**WWCC Dual and Concurrent Students**

**Fall 2022 Semester Numbers**

RHS & VHS

- Overall: 87 students/278 credits attempted; 89% successful
- \*\*RHS Dual % is down from last semester, but we went from 44 students to 71 students taking dual classes.\*\***

LSRVHS

- 10 students/31 credits; 91% successful

RHS, VHS, LSRVHS – Types of credits and student numbers

- English credits (including English Comp I, Public Speaking, Film Appreciation, Interpersonal Communication)
  - o 55 students/165 credits
- Social Studies credits (including Am & Wy Gov't, Psychology, Sociology, Criminology)
  - o 20 students/60 credits
- CNA
  - o 12 students/48 credits

**WWCC Adult Students**

- Spring semester classes have started.
- Adult students continue to utilize our facility for tutoring, test proctoring, check out technology(Chromebooks, laptops, digital camera from WWCC)

**High School Equivalency**

- Sandy Mink has started tutoring at the jail – currently meeting with 4 students
- Many students are utilizing the online study program
- 4 testers this month
- 2 students – ex-inmates completed their HSEC

**Testing**

- This month - Workkeys, Pearsonvue, Casper College, WWCC Placement Testing
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**HiSET/GED Class**

- Continues to meet Wednesday evenings from 6-8pm
- 2 new students have started attending

**ELL (English Language Learners) Class**

- Meets Wednesday and Thursday evenings from 6-8 pm
- Starting back up in February